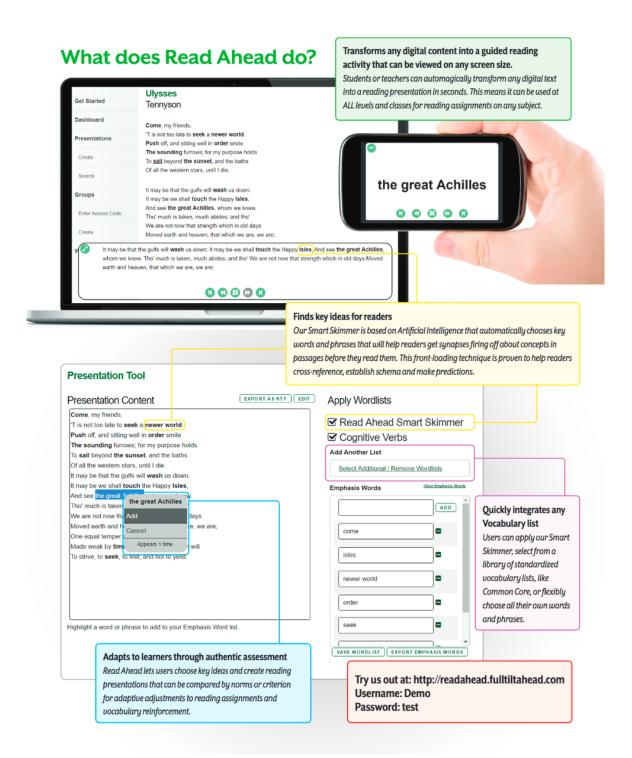


Read Ahead Quickstart Guide



readahead.education



Get Your Text

Copy & Paste your text into the Create Presentation tool and chunk it.

- Choose a digital text (Keep copyright in mind! Fair Use Policies apply if you keep the content private)
- Get the text into the Presentation Tool (upload, use url, or copy & paste)
- Clean up the text:
 - o Remove extra info from web pages
 - Add spaces for headings, paragraphs, lists as needed
 - Remove references to pictures



Pick Key Words

Pick **Key Words** by using our **Smart Skimmer**, an existing **Wordlist** or by manually adding your own.



Watch & Share

Watch and **Share** your Presentation.

- Apply Wordlists as suited to your lesson:
 - Choose all your own words/phrases and/or
 - Create or select a standard wordlist and/or
 - Use the Smart Skimmer
- Add/Delete words and phrases as suited to your lesson
- Export Emphasis Words to use in lesson
- Add Description
 - o Presentation Title suited to your lesson
 - Author- of original content
 - o Source Link- web page of original content
 - Associated Group
 - o Tags- useful for searching, best for standards
 - o Description- tell others about this lesson
 - Choose Privacy setting- consider Fair Use
- Watch:
 - Project on to class screen
 - Share link for personal computers and mobile devices
- Share:
 - o Public: Share link
 - Private: Create Groups
 - Name your Group
 - Create Access Code for user levels
 - Invite & Manage Users
- Invite students to Copy & Edit presentations and customize wordlists to present their reading of passages